

Note for Information

**P1W5: North Sumatra – Mergui Basin Case Study: Petroleum Play and Prospect Analysis,
12-14 October 2011, Yogyakarta, Indonesia**

Accommodation	<p>THE PHOENIX HOTEL YOGYAKARTA Address: Jl. Jend. Sudirman no.9, Yogyakarta 55223 Tel: (62-274) 566617 Fax: (62-274) 566856 Website: www.mgallery.com; www.thephoenixyogya.com</p>
CCOP/LEMIGAS Group Hotel Room Rates	<p>Single Superior Room IDR 730,283.- equivalent to USD 87.- nett/ room/ night (including breakfast)</p> <p>Double Superior Room IDR 821,033.- equivalent to USD 97.- nett/ room/ night (including breakfast)</p> <p><i>The above rates are inclusive of service charge and 21% government tax, free WiFi in room.</i></p> <p>CCOP, as the organizer, will reserve the hotel rooms on behalf of all delegates. Single rooms will be automatically reserved for each nominated delegate both sponsored and own-cost unless requested otherwise. Cancellation of room or no show will incur one night room charge which will fully be borne by the delegate. Any inquiry in regard to room reservation should be directed to the organizer.</p>
Meeting Venue	Pandawan Room (Lobby Floor)
Meeting Package	2 coffee breaks and 1 Lunch during the meeting will be sponsored by the project to both sponsored and own-cost delegates plus a limited number of local delegates.
Internet	Free in room WiFi
Evening Functions	Welcome Dinner on Wednesday 12 October (hosted by LEMIGAS) Farewell Dinner on Friday 14 October (hosted by EPPM) Details to be announced, Round-trip transport from Hotel will be provided.
Excursion	1-day Field Work on Friday 14 October 2011 will be organized and sponsored by EPPM. The programme will be announced later.
Airport Transfer	Round-trip transfer service is arranged & provided according to flight schedules. A representative from hotel will wait at the arrival hall with a signage CCOP / LEMIGAS <p><i>Note: International Airport departure tax is Rp. 100,000.- (Rp. currency only)</i></p>

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Visa Requirements	<p>Delegates will receive “Acceptance Letter” issued by the CCOP as organizer via fax and/or E-mail for the travel approval from their organizations</p> <p>Note: The delegates must possess a passport valid for at least six months upon arrival.</p>
Sponsorship	<p>Daily Subsistence Allowance (DSA): will be distributed to sponsored participants at registration on 12 October from 8:30-9:00 am. This DSA covers accommodation (based on single occupancy rate), meals and any incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly. In case of compulsory overnight transit, the cost of extra nights will also be calculated into the DSA and assistance can be provided for hotel reservation.</p> <p>Air-tickets: Sponsored participants are kindly requested to purchase the air-ticket for reimbursement upon the provision of original receipt indicating CCOP-approved airfare.</p>
Travel Insurance	<p>Delegates are strongly recommended to obtain the travel insurance plan that suits their needs.</p>
Activity Record	<p>A USB drive will be provided to all participants to record the presentations, final list and contact details of delegates and some pictures.</p>
Currency	<p>USD 1 ~ IDR 8,500 (September 2011)</p>
Climate	<p>Rainy season, average daily temperatures range from 80 to 90 degrees Fahrenheit (25 to 31 degrees Celsius).</p>
Time Zone	<p>GMT+7</p>
For more information, please contact	<p>Mr. Simplicio P. Caluyong EPPM Project Coordinator CCOP Technical Secretariat CCOP Building 75/10 Rama VI Rd., Phayathai, Ratchathewi, Bangkok 10400, Thailand Tel: +66 (0) 2644 5468, Fax: +66 (0) 2644 5429, Mobile +66 (0) 81 827 0527 E-mail sim@ccop.or.th, Website: www.ccop.or.th, Skype: Sim Caluyong</p>